

Mandate and Goals of the Documents Committee 2024

By-Laws and Rules and Regulations

Mandate

The role of the Documents Committee of the Maple Leaf Board of Directors is to review the By-Laws and the Rules and Regulations in the Corporate documents to ensure that they are up to date and reflective of the operation of the community. On occasion, other pertinent documents require review or creation to ensure the proper functioning of both the Board and the Administration of the community.

Responsibilities

The Documents Committee will receive recommendations for By-Law/Rules changes from the Board of Directors.

The Documents Committee may review other By-Laws that the members have deemed requiring review.

The Committee will forward recommendations to the Board of Directors for the purposes of voting at the Annual General Meeting.

Goals

The Committee will be reviewing By-Law 7.3d and 7.4 regarding voting in order to implement electronic voting into the system.

The Documents Committee will review By-law 12.12 – Fiscal Management in order to modify the amount of money to be placed in the Emergency Reserve Fund and to handle the issue of self-insurance.

The Committee members chose to review the following By-laws for clarity:

9.1, 9.2, 9.3, 9.9

12.2, 12.3, 12.10, 12.12

13.2, 13.3

Timeline

May- August – review

November 24, 2023 – Meeting to discuss the reviews

Suggestions to go to Corporate Council

Recommendations to the Board of Directors for modification or approval – December13

Committee members:

Barbara Drew

Norman Harrison

Paul Wilson

Jim Devennie

Board Liaison:

Marti McFadzean, Secretary of the Board