

## **HUMAN RESOURCES**

### **Mandate for 2023-24**

The Committee will:

- Make recommendations to the Board regarding human resource issues.
- Act on any personnel items referred to it by the Board for further study or consideration.
- Ensure that personnel policies and procedures are in place.
- Review the General Managers succession plan especially for employees that are approaching and/or considering retirement. This includes making sure replacements have the proper training to be successful in their new position.
- Review any proposed new or revised job descriptions.
- Work with the General Manager to create an orderly transition plan for his own retirement, whenever that may occur.

The General Manager has direct responsibility for employee relations and all day-to-day operating activities. All employee communications, other than information sharing shall take place through the office of the General Manager.

Chair: Mike Rooney, President

Members: Jim Harrison, VP Administration; Mitch Krach, General Manager